

**NOTICE IS GIVEN THAT THERE WILL BE A MEETING
OF THE COUNCIL OF THE INSTITUTE TO BE HELD AT 9.30 AM
ON FRIDAY 20 MAY 2011 AT THE NORTHUMBERLAND,
NORTHUMBERLAND HOUSE, 8 NORTHUMBERLAND AVENUE,
LONDON WC2N 5BY**

**MRS. DIANE BURLEIGH
CHIEF EXECUTIVE**

A G E N D A

		Timing
ITEM 1	Apologies for absence – Council approval	9.30 am
ITEM 2	Minutes of the Council meeting held on 26 March 2011	9.35 am
ITEM 3	PRESIDENT’S ANNOUNCEMENTS	9.40 am
ITEM 4	Matters Arising and Actions from the Minutes of Council meeting held on 26 March 2011	9.50 am
ITEM 5	Chief Executive’s Report	10.00 am
ITEM 6	Strategy (a) Notes from Strategy Meeting – (printed separately) (b) Key Performance Indicator Register (c) Commercial ‘Ideas’	10.15 am

Financial Matters

ITEM 7	Draft Investment Policy	10.45 am
---------------	-------------------------	----------

COFFEE BREAK – 11.00 AM to 11.30 AM

ITEM 8	Report and Financial Statements for ILEX	11.30 am
ITEM 9	Report and Financial Statements for ITC	11.35 am
ITEM 10	Financial Statement for the Benevolent Fund	11.40 am

Reports for Decision

ITEM 11	Pro Bono Constitution	11.45 am
ITEM 12	Report on Legal Services Update	11.55 am
ITEM 13	Review of Working Parties and Committees	12.05 pm
ITEM 14	Annual Review of Assessment and Other Fees	12.20 pm
ITEM 15	Membership Subscriptions 2012	12.40 pm
ITEM 16	Outstanding Subscriptions	12.45 pm

LUNCH BREAK – 1.00 PM TO 2.00 PM

ITEM 17	Regions Working Party – Update (Oral)	2.00 pm
ITEM 18	A Lawyer’s Oath	2.05 pm
ITEM 19	Terms of Reference for the Nominations Committee	2.15 pm
ITEM 20	Review of Payments for Vice-President and President	2.25 pm

GMT Reports for Noting

ITEM 21	GMT Report – Head of ILEX Professional Standards	2.45 pm
ITEM 22	GMT Report – Head of Group Communications and Marketing	2.55 pm
ITEM 23	GMT Report – Head of Membership	3.05 pm
ITEM 24	GMT Report – Head of Awards	3.15 pm
ITEM 25	GMT Report – Head of Corporate Affairs	3.25 pm

ITEM 26	GMT Report – Director of International Developments	3.35 pm
ITEM 27	GMT Report – Managing Director of ITC	3.45 pm
ITEM 28	Any Other Business	3.55 pm
ITEM 29	Date of next meeting	4.05 pm

COUNCIL MEETING 20 MAY 2011

REPORTS FOR NOTING

- ITEM 30** Minutes of a meeting of the ILEX Benevolent Fund Trustees held on 8 April 2011 (not approved)
- ITEM 31** Minutes of Branches and International Committee held by teleconference on 14 March 2011