

**MINUTES OF THE COUNCIL MEETING HELD ON FRIDAY 20 MAY 2011  
AT THE NORTHUMBERLAND, NORTHUMBERLAND HOUSE,  
8 NORTHUMBERLAND AVENUE, LONDON WC2N 5BY.**

**PRESENT:** Mr David McGrady (President), Miss Susan Silver (Vice-President), Mr Nick Hanning (Deputy Vice-President), Mr K Barrett, Miss G Birchnall, Mr M Bishop, Mr M Callan, Mr D Edwards, Mrs F Edwards, Miss J Gordon-Nichols, Mr S Gowland, Mrs L Graham, Mrs J Hughes, Mrs V Loughnane, Mr K McCarthy, Mrs R Palmer, Mr R Ralph, Mr L Shaw and Mrs D Slow. **Action Points**

**IN ATTENDANCE:** Mrs D Burleigh (Chief Executive), Mr J Burns (Head of Membership), Mr K Cerski (Director of Group Finance), Mrs A Hollyer (Head of Awards), Mr N Inge (Managing Director of ILEX Tutorial College (ITC)), Mr A Kershaw (Chair of ILEX Professional Standards Limited), Mrs D McDonald (Head of Communications & Marketing), Miss H Simpson (Head of Corporate Affairs), Mr I Watson (Chief Executive of ILEX Professional Standards Limited), Mr J Westwood (Director of International Development) and Miss D Harris.

1 The President informed Council that Mrs Slow had asked to leave the meeting at 2.45 pm and Mr Westwood at 12.30 pm. Council agreed.

**ITEM 1 APOLOGIES FOR ABSENCE**

2 The following apologies were received:

Mr M Reeves – business;  
Mrs S Bruty – business.

3 On a proposal from the Chair, Council unanimously approved the apology tendered by Mr Reeves.

**ITEM 2 MINUTES OF THE COUNCIL MEETING HELD ON 26 MARCH 2011**

4 The President informed Council that no amendments had been made to the minutes prior to their inclusion in the Agenda.

5 On a proposal from Miss Birchnall, seconded by Mr Shaw, with 18 for, 0 against and 1 abstention, Council approved the minutes of the Council meeting held on 26 March 2011.

**ITEM 3****PRESIDENT'S ANNOUNCEMENTS****Action Points**

- 6 The President referred Council to a list of engagements annexed to the Agenda. The list provided the Presidential engagements from 26 March to 15 July 2011.
- 7 The President thanked Council for attending the Graduation Ceremony on 11 and 12 April and asked for his thanks to be extended to those personnel who had organised the event. The President commented that the President's Luncheon had been a very good event.

**ITEM 4 MATTERS ARISING AND ACTIONS FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 26 MARCH 2011**

- 8 The President referred Council to a paper annexed to the Agenda. The paper provided Council with the actions taken following the decisions and action points made at March's Council meeting. The President commented that the actions appear to be under control and progressing.
- 9 The President informed Council that it needed to re-confirm their decision to put Miss Silver forward for the position of President and Mr Hanning for the position of Vice-President.
- 10 On a proposal from Mrs Slow, seconded by Mrs Graham, with 18 for, 0 against, 1 abstention, Council agreed to put Miss Silver forward for the position of President.
- 11 On a proposal from Miss Silver, seconded by Mr Shaw, with 18 for, 0 against, 1 abstention, Council agreed to put Mr Hanning forward for the position of Vice-President.
- 12 A confidential item followed.

**ITEM 5 CHIEF EXECUTIVE'S REPORT**

- 13 Council reviewed the Chief Executive's report annexed to the Agenda. The report was for monitoring and updated Council on issues that had been dealt with since the last Council meeting. These included the Strategy meeting and engagements.
- 14 The Chief Executive informed Council that she had been unable to attend the London Legal Trust Walk due to attendance at a Tribunal. The Chief Executive added that she had attended, with the President, a meeting with the Bar Council to discuss the provision of providing support to Barristers. They are keen to work with our members to create a direct access scheme. It was agreed that another meeting would be arranged.
- 15 Mr Shaw commented that it had been going on for quite a while; it started with Bar Direct. The Chief Executive said that it was a development from Bar Direct, introduced with the Bar "ProcureCo" initiative.

<b>ITEM 6</b>	<b>STRATEGY</b>	<b>Action Points</b>
16	Council was referred to a paper annexed to the Agenda. The paper was separated into three areas: Notes from the Strategy meeting held on 25 March; a paper that started to identify key performance indicators against each department across the group; and a paper advising Council of some of the commercial opportunities that could be explored by the business.	
17	Miss Gordon-Nichols commented that she found it helpful to have notes from the meeting as she had been unable to attend. Council agreed to discuss this item at a future Council meeting.	
<b>ITEM 7</b>	<b>DRAFT INVESTMENT POLICY</b>	
18	Council was referred to a paper annexed to the Agenda. The paper sought Council's decision to adopt the draft Statement of Investment Principles (SIP) which will be used by the financial adviser who will be appointed, to determine the appropriate investment policy.	
19	Mr Cerski informed Council that if it agreed to adopt the SIP, a financial adviser would be appointed who in turn would appoint an investment manager. The investment manager would produce an investment policy in line with the SIP. Mr Cerski commented that currently, investing in a cash deposit can earn between 0.4% and 1.3%. The aim of the policy was twofold: to achieve income but to maintain monetary values in real terms. Mr Cerski informed Council that deposits would be placed in funds that could be liquidated in a matter of days if necessary. Mr Cerski added that a paper would be presented to Council in July with detailed proposals.	KC
20	Mr Cerski informed Council that the financial adviser, when appointed, could give a presentation to Council. Mr Callan asked if ILEX would be committing all funds or a proportion. Mr Cerski replied the latter; the SIP will state how much ILEX has to retain as part of our Reserves Policy. The President said that he would notify members of this policy by way of his President's letter in the Journal.	DMcG
21	<p>On a proposal from Miss Silver, seconded by Mr Ralph, Council unanimously agreed to approve and adopt the Statement of Investment Principles noting that:</p> <ul style="list-style-type: none"> <li data-bbox="384 1704 1262 1765">i the financial adviser is to be appointed at a future meeting of the Council and</li> <li data-bbox="384 1771 1262 1868">ii the amount of funds to be invested and their application between the portfolios is to be agreed at a future meeting of the Council.</li> </ul>	
<b>ITEM 8</b>	<b>REPORT AND FINANCIAL STATEMENTS FOR ILEX</b>	
22	Council was referred to the report annexed to the Agenda. The report and financial statements covered the three month period to	

March 2011.

**Action Points**

23 Mr Cerski informed Council that the April results showed that subscriptions were on budget, with Awards marginally below budget.

24 Mr Gowland queried why the headings for Graduation Ceremony and Staff Health and Safety on page 85, appeared twice. Mr Cerski clarified that as there was only one item for each, with the sub-total in bold.

**ITEM 9 REPORT AND FINANCIAL STATEMENTS FOR ITC**

25 Council was referred to the report annexed to the Agenda. The report and financial statements covered the three month period to March 2011.

26 Mr Cerski informed Council that the April results showed that ITC is doing better than expected with the Level 6 courses doing well.

**ITEM 10 FINANCIAL STATEMENT FOR THE BENEVOLENT FUND**

27 Council was referred to the report annexed to the Agenda. The income and expenditure account covered the three month period to March 2011.

**FINANCE PORTFOLIO HOLDER**

28 Mr Hanning informed Council that he had provided each Council member with a breakdown of their expenses for the year. He added that where the Accounts department was unable to identify the activity that had been undertaken, it stated 'unknown'. Mr Hanning confirmed that the highest expenses paid were for attendance at Council meetings and reminded Council members to be as specific as possible on future expense claims.

29 Mr Inge entered the meeting.

**ITEM 11 PRO BONO CONSTITUTION**

30 Council was referred to a paper annexed to the Agenda. The paper included several items which were deferred from the last Council meeting held on 25 March 2011, namely: further information regarding the legal form, Charitable Incorporated Organisation (CIO) was required. It was suggested by some Council members that a CIO was a more suitable legal structure for ILEX Pro Bono (IPB).

31 Miss Gordon-Nichols informed Council that an investigation of CIOs had taken place and at this moment in time, this legal structure was not available and no time frame had been given. The Chief Executive confirmed that Council remains in charge of the proposal.

- 32 On a proposal from Miss Gordon-Nichols, seconded by Mrs Slow, Council unanimously agreed a legal form for IPB as a registered charitable trust.
- 33 On a proposal from the Chair, with 18 for, 0 against, 1 abstention, Mrs Slow was nominated to sit on the Appointments' Committee for the Board of Trustees of ILEX Pro Bono.
- 34 Miss Gordon-Nichols informed Council that an advertisement for Trustees would appear in June's Journal.

**ITEM 12 REPORT ON LEGAL SERVICES – UPDATE**

- 35 Council was referred to a report annexed to the Agenda. The report updated Council on developments since the last Council meeting held on 26 March 2011.
- 36 Miss Simpson informed Council that a meeting had been held with the Legal Services Board (LSB) to seek their support to allow Legal Executive Advocates to be accredited for the Criminal Litigation Accreditation Scheme (CLAS) via the ILEX Advocacy Route. Miss Simpson added that it had been a short meeting with the LSB in agreement. The LSB would be writing to the Law Society and the Legal Services Commission (LSC).
- 37 Miss Simpson informed Council that Mr Kenny of the LSB had indicated that the ILEX/IPS draft risk assessment and Certificate of Independence relating to the Internal Governance Rules had been approved at office level and would now need consideration at Board level.
- 38 Miss Simpson informed Council that ILEX had not received a response from the Ministry of Justice's consultation on ILEX being classed as a public body for the purposes of the Freedom of Information Act. Miss Simpson added that if ILEX is classed as a public body it would be necessary to put a person/team in place.
- 39 Mr Gowland informed Council that he would be putting a paper before the July Council meeting explaining what Access to Justice Action Group (AJAG) is and what it does. Mr Barrett commented that it was worth looking at the AJAG website. Miss Simpson informed Council that Mrs McDonald and her team would be putting a lobbying agenda together and this would be presented at July's Council meeting.
- 40 On a proposal from the Chair, with 18 for, 0 against, 1 abstention, Council agreed that the draft Internal Governance Rules be submitted for decision.

SG  
HS/DMcD

**ITEM 13 REVIEW OF WORKING PARTIES AND COMMITTEES**

- 41 Council was referred to a paper annexed to the Agenda. The paper was requested by the President to allow a review of the current Working Parties and Committees, including membership thereof, to be discussed.

- 42 To assist Council members, a brief overview was given of each Working Party/Committee. Miss Silver commented that as she would be President in July, she would be resigning from a few of the Working Parties/Committees. Mr Hanning commented that he would be resigning from a few Working Parties/Committees as well. Miss Gordon-Nichols commented that she would be resigning from the Branches and International Committee as well as the Equality and Diversity Working Party. Mr Shaw informed Council that as he would be retiring from Council in July, a replacement was needed for the Portfolio Holder – Law Reform Contentious.
- 43 On a proposal from Mr Shaw, seconded by Mr Hanning, with 18 for, 0 against, 1 abstention, Council approved the appointment of Mrs Slow as the Law Reform Contentious Portfolio Holder.
- 44 On a proposal from Miss Silver, seconded by Miss Gordon-Nichols, Council unanimously approved the appointment of Mr McGrady as the Finance Portfolio Holder.
- 45 Mr Shaw informed Council that as he would be retiring from Council in July, he was resigning from the Regions Working Party and the Regulatory Committee. Council agreed that no new appointments were required.
- 46 The first Committee to be considered was the Awards Appeals Committee. Mr Hanning informed Council that he was resigning from this Committee. With Council's agreement, Mr Edwards was appointed.
- 47 The second Committee to be considered was the Branches and International Committee. Mr Shaw, Miss Gordon-Nichols and Mr Hanning, all informed Council that they were resigning from this Committee. With Council's agreement, Mr McCarthy, Miss Birchnall and Mr Ralph were appointed.
- 48 The first Working Party to be considered was the Equality and Diversity Working Party. Miss Silver, Mr Shaw and Miss Gordon-Nichols all informed Council that they were resigning from this Committee. With Council's agreement, Mrs Edwards, Mrs Loughnane and Mrs Hughes were appointed.
- 49 The second Working Party to be considered was the Legal Aid Working Party. Miss Silver informed Council that she was resigning from this Working Party. With Council's agreement, Mr Callan was appointed.
- 50 The next Panel to be considered was the Journal Advisory Panel. Mr Hanning and Mr Shaw both informed Council that they were resigning from this Panel. With Council's agreement, Mrs Slow and Miss Birchnall were appointed.
- 51 The final Forum to be considered was the Wales Forum. Mr Shaw informed Council that he was resigning from the Forum. With Council's agreement, Mr McCarthy was appointed.

- 52 Miss Simpson informed Council that new members to a Committee /Working Party/Panel should contact the Administrative Officer to discuss the current position of the Committee/Working Party/Panel.

**ITEM 14 ANNUAL REVIEW OF ASSESSMENT AND OTHER FEES**

- 53 Council was referred to a paper annexed to the Agenda. The paper contained proposals for Assessment Fees for the Level 3 Certificate in Law and Practice and Professional Diploma in Law and Practice and Level 6 Professional Higher Diploma in Law and Legal Practice qualifications and also clerical checks, remark fees and quality assurance checks for professional skills units.

- 54 Mrs Hollyer informed Council that the fees represented an approximate 10% increase although the external centre fee had been increased by 16%. Mr Shaw enquired as to the proportion of students that sat at an accredited centre compared to an external examination venue. Mrs Hollyer replied that those students, who studied at a college, would take their examinations at the college. Students who, for example studied with ITC, would sit their examinations at an external venue. Mrs Hollyer informed Council that Ofqual may raise concern over the remark fee.

- 55 Mrs Hollyer also confirmed that the external examination centre fee of £15.00 does not cover the costs of the external examination venues which are normally hotels and expensive.

- 56 On a proposal from Miss Silver, seconded by Mr Barrett, Council unanimously approved the assessment fees to be charged for the Level 3 Certificate in Law and Practice/Professional Diploma in Law and Practice qualifications in January and June 2012 in the form specified in the paper.

- 57 On a proposal from Miss Silver, seconded by Mr Shaw, Council unanimously approved the assessment fees to be charged for the Level 6 Professional Higher Diploma in Law and Practice, Level 6 Single Subject Certificate and Graduate "Fast Track" Diploma qualifications in January and June 2012 in the form specified in the paper.

- 58 On a proposal from Mr Barrett, seconded by Mr Shaw, Council approved the clerical check, remark fee and quality assurance review fee to be charged for the Level 3 Certificate in Law and Practice/Professional Diploma in Law and Practice and Level 6 Professional Higher Diploma in Law and Practice, Level 6 Single Subject Certificate and Graduate "Fast Track" Diploma qualifications in January and June 2012 in the form specified in the paper.

**ITEM 15 MEMBERSHIP SUBSCRIPTIONS 2012**

- 59 Council was referred to a paper annexed to the Agenda. The paper introduced the proposed subscription rates for 2012 and proposed changes to invoice timings during 2011. The paper gave examples of fee levels benchmarked across 30 professional

associations.

**Action Points**

- 60 On a proposal from Mr Hanning, seconded by Miss Silver, Council unanimously approved the proposed subscription fees for 2012:

	£
Fellows	275.00
Graduate members	185.00
Associates	155.00
Affiliates	110.00
Students	50.00
Associate Prosecutors	140.00

**ITEM 16 OUTSTANDING SUBSCRIPTIONS**

- 61 Council was referred to a report annexed to the Agenda. The report provided the number of members whose subscriptions are unpaid for the years 2010 and/or 2011 and to make resolutions required under the Articles to strike-off members or to suspend their rights and privileges.

- 62 Mr Burns informed Council that 1,786 members were not receiving benefits from ILEX. Mr Barrett commented that they did owe us money and should ILEX not chase them for it rather than striking them off? The President agreed that collectively, it was a large amount but individually it was not. The Chief Executive commented that the Practising fee is a yearly contract and not a rolling contract.

**Resolution 1**

- 63 On a proposal from Mr Callan, seconded by Mr Bishop, Council unanimously approved that with effect from 20 May 2011 all Fellows whose fees are wholly or partly in arrears, and who have not made arrangements to pay the whole of their fees, shall not be entitled to receive notice of, or to attend or vote at, any general meeting, or to exercise or enjoy any other rights of membership or privileges accorded to them; and all Registered Persons whose fees are unpaid, and who have not made arrangements to pay them, shall cease to enjoy any rights or privileges accorded to them.

**Resolution 2**

- 64 On a proposal from Miss Gordon-Nichols, seconded by Mr Ralph, Council unanimously approved that subject to Resolution 3 below, all Fellows and Registered Persons who have failed to pay the whole or any part of any fee or other sum payable to ILEX, for a period of 12 months from the date on which it became due for payment, and who have not made arrangements to pay those fees shall cease to be Fellows or Registered Persons with effect from 20 May 2011.

### **Resolution 3**

### **Action Points**

65 On a proposal from Mrs Graham, seconded by Mr Shaw, Council unanimously approved that Resolution 2 above shall not have effect in respect of any Fellow or Registered Person against whom a complaint or an allegation of misconduct has been made to the Institute or IPS, or against whom any proceedings have been begun by any disciplinary body established under Article 19.

### **ITEM 17 REGIONS WORKING PARTY – UPDATE**

66 Mr Gowland gave an oral update. He informed Council that he had received information from the Regional Liaison Officers and a paper would be presented to Council in September to consider proposals.

SG

### **ITEM 18 A LAWYER'S OATH**

67 Council was referred to a paper annexed to the Agenda. The paper reminded Council of a proposal that came before them in November 2009.

68 The Chief Executive informed Council that if the proposal was accepted it would apply to new Fellows although, it would be open to all Fellows. She added that it could become a focal point of the Graduation Ceremony.

69 The President commented that members may want this. Miss Silver wanted to know how it would be enforced. The Chief Executive replied that the mechanics would need to be worked out. Mr Bishop said that if he were a student, he would not be particularly in favour of it. Mr Callan was ambivalent although he did feel that it should be general. Mr Ralph was in favour and agreed with Mr Callan that it should be general. Mr Gowland felt it would be a nice touch for the Graduation Ceremony. Mrs Graham was not in favour and she was unsure how it would be enforced. Mr Kershaw informed Council that the School of Pharmacy has introduced an Oath and it forms part of their Ceremony. Mr Hanning was in favour with Mr Shaw ambivalent. Mr McCarthy commented that the Oath would need to be bilingual.

70 On a proposal from Mr Hanning, seconded by Mr Callan, with 13 for, 5 against, 1 abstention, Council approved in principle the concept of those new Fellows who wish to do so at a Graduation Ceremony take an admission Oath.

71 The Chief Executive confirmed that she would present to Council draft Oaths.

DB

### **ITEM 19 TERMS OF REFERENCE FOR THE NOMINATIONS COMMITTEE**

72 Council was referred to a paper annexed to the Agenda. The paper was in response to a resolution passed at January's Council meeting asking the Nominations Committee to review its terms of

		<b>Action Points</b>
	reference as well as its practice and procedure for recommending nominees to Co-option.	
73	The President took Council through the paper highlighting the changes that had been made. Council asked for two additional amendments to be made: a Council member should only be able to serve one three year term of office (paragraph 7) and the Nominations Committee 'must' rather than 'will' have regard to the following but need not be circumscribed by them (paragraph 21).	DH
74	On a proposal from Miss Gordon-Nichols, seconded by Mr Callan, with 17 for, 0 against, 2 abstentions, Council approved, subject to the above amendments, the Nominations Committee's terms of reference and practice and procedure for recommending nominees to Co-option.	
75	Council discussed the areas not currently represented on Council and for the next twelve months, the specific needs are Conveyancing, Probate, Employment and Costs Drafting experience.	
<b>ITEM 20</b>	<b>REVIEW OF PAYMENTS FOR VICE-PRESIDENT AND PRESIDENT</b>	
76	Council was referred to a paper annexed to the Agenda. The paper was to assist Council in reviewing the annual payments for Vice-President and President from July 2011, and to review the level of ex-gratia payments made to employers of Council members.	
77	Miss Birchnall asked when the payments were set. The Chief Executive replied that the last serious review was in 2004. Mr Barrett commented that a deficit budget is irrelevant and felt that the fees did need to increase. The Chief Executive said that she could review the figures to reflect inflation. The Chief Executive added that if it is a barrier to becoming a Council member then that was a good reason to increase the payments; the fees quoted were based on a particular President who required a locum. The Chief Executive added that Council members are volunteers.	DB/KC
<b>ITEM 21</b>	<b>GMT REPORT – CHIEF EXECUTIVE OF ILEX PROFESSIONAL STANDARDS</b>	
78	Council was referred to a report annexed to the Agenda.	
79	Mr Watson informed Council that the Home Office will not be taking on the Order under s90 of the Immigration and Asylum Act 1999.	
<b>ITEM 22</b>	<b>GMT REPORT – HEAD OF COMMUNICATIONS AND MARKETING</b>	
80	Council was referred to a report annexed to the Agenda.	

- 81 Mrs McDonald informed Council that there had been considerable press coverage in The Times, Legal Week and the Gazette. Work was ongoing to launch the Journal website as well as the Careers website. Mrs McDonald added that the Annual Report was now available. **Action Points**
- 82 Mr Hanning asked how many Fellows had wished to have access to the Annual Report via MyILEX. Mrs McDonald replied around 250, which was not sufficient to indicate that the despatch should move to online. ILEX would consider how to move to online copies for 2012. Mrs Graham commented that she did not remember receive the email informing her of this. Mrs McDonald asked all Council members to check their emails and to inform her if they did not receive the email. The President thanked Mrs McDonald and her department for all their work on the President's Luncheon.
- ITEM 23 GMT REPORT – HEAD OF MEMBERSHIP**
- 83 Council was referred to a report annexed to the Agenda.
- 84 Mr Burns thanked Mr Hanning and Miss Gordon-Nichols for their help at the Branch Personnel Seminar on 9 May; 30 attendees were present. Mr Burns informed Council that not all the costs were available for the Graduation Ceremony. The President thanked everyone for attending the Graduation Ceremony. He did wonder whether the seating spacing could be looked at for another year. Mr Gowland informed Mr Burns that he would provide him with a contact who was interested in engaging with Branches. **SB**
- ITEM 24 GMT REPORT – HEAD OF AWARDS**
- 85 Council was referred to a report annexed to the Agenda.
- 86 Mrs Hollyer informed Council that the Chair of Ofqual (Office of the Qualifications and Examinations Regulator) had attended the President's Luncheon yesterday. Work continues with the University of Hertfordshire to embed the Graduate Fast Track qualification into their qualifying law degree. Mrs Hollyer informed Council that a paper would be presented to Council on Ofqual's new strategic approach to regulation. **AH**
- 87 Mr Ralph commented that Dr Stuart Weinstein was starting a course at the University of Hertfordshire and had asked Mr Ralph to be involved. Mr Inge commented that he went to the University last year to give a careers talk and would be doing so again this year.
- ITEM 25 GMT REPORT – HEAD OF CORPORATE AFFAIRS**
- 88 Council was referred to a report annexed to the Agenda.
- 89 Miss Simpson informed Council that the Journal was handling the database and sales for APIL. The Bureau had submitted quotes to undertake additional work. Mrs Edwards asked if the employers' brochure was complete. Miss Simpson commented that Mrs

McDonald was leading on this project but she understood that once the competencies had been finalised, the brochure would be ready to send out to employers.

90 Miss Simpson informed Council that a Customer Service Standards article would appear in the June Journal and added that the new Feedback Policy is working well. Additional training will be required in some areas.

**ITEM 26 GMT REPORT – DIRECTOR OF INTERNATIONAL DEVELOPMENT**

91 Council was referred to a report annexed to the Agenda.

92 The Chief Executive informed Council that as Mr Westwood was attending another meeting, she would be happy to pass any questions on to him.

93 Mr Gowland commented that by attending the Commonwealth Lawyers Conference, good contacts are being established.

**ITEM 27 GMT REPORT – MANAGING DIRECTOR OF ITC**

94 Council was referred to a report annexed to the Agenda.

95 Mr Inge informed Council that revision courses are going well. Although initial advice had been given on VAT, additional advice will be sought.

**ITEM 28 ANY OTHER BUSINESS**

*Submission Upon F.Inst.L.Ex. Hourly Rates*

96 The President referred Council to a paper that had been sent separately to the Agenda. The President added that the paper would be sent to the Master of the Rolls. Mr Edwards said that it was a good paper. The President informed Council that the wording would be reviewed before it was sent out.

HS/LT

*Public Law Project (PLP)*

97 Mr Callan informed Council that he had attended the PLP Conference in Cardiff and if any one would like information from the Conference, to let him know.

**ITEM 29 DATE OF NEXT MEETING**

98 The date of the next Council meeting is scheduled for 15 July 2011 at Crewe Hall, Weston Road, Crewe.

**MR DAVID McGRADY  
PRESIDENT**